

Job Description

Job title	Senior Lecturer (Teaching) in Accounting or Finance
Department/School	School of Management
Job family	Education and Research
Grade	9
Reporting to	Head of Division
Responsible for	Any research staff/students
Location	University of Bath premises

Background and context

The School of Management at the University of Bath seeks to appoint a committed, dynamic and self-motivated Senior Lecturer (Teaching). The successful applicant will provide effective and innovative teaching, and demonstrate a potential to lead pedagogical thinking and developments in Accounting and Finance. Whilst not essential, professional qualification in Accounting would be an advantage.

The School's teaching portfolio includes a specialist undergraduate BSc in Accounting and Finance and a range of postgraduate MSc degrees (in Finance, Accounting & Finance, Finance & Banking, Finance & Risk Management). The School is also responsible for teaching courses in Accounting and Finance to students within the University outside the School of Management.

The successful applicant will be expected to manage and teach a variety of modules at undergraduate and postgraduate level, together with undergraduate and postgraduate dissertation supervision, personal tutoring, and other administrative roles, such as programme Director of Studies. Examples of courses the applicant should be capable of teaching to a high standard are, on our MBA programme:

- Accounting for Decision Makers
- Financial Management & Analysis
- Understanding Financial Principles
- Understanding Finance
- International Finance

The University of Bath is situated on a modern campus surrounded by attractive countryside overlooking the centre of Bath, a UNESCO-designated World Heritage City, famous for its Georgian architecture and its cultural festivals. It is a safe and friendly campus with excellent sports facilities. Bath is easily accessible by air, road and rail and located only 100 miles west of London (under an hour and a half by train).

This is a full-time post with start date by agreement.

Informal enquiries may be made to Professor David P. Newton dpn25@bath.ac.uk

Job purpose

Prepare and deliver teaching of whole or parts of undergraduate or taught postgraduate units in Accounting and Finance: this will include preparation of teaching material; delivery of lectures, seminars, tutorials, and group work (as appropriate to department/discipline); assessment and marking of coursework and dissertations.

Be responsible for coordinating the design and delivery of at least one of the degree programs offered by the School of Management.

Take the lead in developing creative and innovative teaching methods.

Provide advice and support to students, acting as 'Personal Tutor'.

Supervision of undergraduate or taught postgraduate student projects and teaching-related management and administration duties.

Whilst it is expected that teaching will be informed by research/professional expertise, there is no research component to this role.

Career and Professional Development Activities

To engage in personal scholarship, knowledge transfer, continuous professional development, consultancy and other forms of external engagement, as appropriate.

From time to time, teaching fellows may be asked to assist in the teaching and facilitation of CPD activities. This is part of the substantive role and is not subject to any additional payment.

Special Conditions

All teaching fellows must *successfully complete the 'Bath Course in Enhancing Academic Practice'*, normally during their probationary period.

Main duties and responsibilities

The job duties and responsibilities listed below are intended to describe the general nature of the role. The duties and responsibilities and the balance between the elements in the role may change or vary over time depending on the specific needs at a specific point in time, or due to changing needs in the department/group. Jobholders should note that there may not be an immediate requirement to carry out all the activities listed below.

1 Teaching

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| a | Design, develop and deliver high quality teaching and supporting learning activities. |
| b | Design, implement and evaluate assessment criteria and tools for courses. Assess the work and progress of students and provide them with constructive feedback. Lead on ensuring or maintaining best practice in feedback to students. |
| c | Lead on evaluation of own units and on evaluation at the subject area, cohort or programme level. This will include facilitation of student feedback, reflection on teaching design and delivery, and generating and implementing ideas to improve performance. |
| d | Redesign, implement and evaluate teaching and learning packages at the subject area, cohort or programme level (s). |
| e | Engage proactively in ongoing professional development in own subject area and in teaching and learning |
| f | Take a leadership role in the development and modernisation of the curriculum, and the development and implementation of innovative teaching methods including the application of learning technologies. |
| g | Seek funding for teaching initiatives which develop and/or consolidate one or more teaching interests of the Department /School. |
| h | Participate in teaching initiatives at a regional, national and/or international level to develop/or consolidate teaching interests of the Department/School. |
| h | Contribute to outreach, public engagement and/or Widening Participation activity within the Department, Faculty/School or University. |

2 Management and leadership

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| a | Undertake specific management and leadership roles in the Department /Faculty and contribute to institutional committees and working parties. |
| b | Act as an advisor and/or mentor for less experienced faculty teachers, casual staff and postgraduate tutors; provide them with guidance and support, and identify appropriate training and development needs. May include involvement in professional and/or teaching and learning networks within and outside the University. |

Main duties and responsibilities

c	Contribute to the development of the Department/Group/Faculty/School and their programmes, and to the development of the University more widely. This may involve significant academic management leadership role (s), leadership in teaching and learning innovation, representation of department/Faculty on University-wide initiatives and externally.
d	Represent the Department/Faculty in established external relations as required.
e	Foster and develop internal or external networks of benefit to the Department /School /University

Person Specification

Criteria	Essential	Desirable
Qualifications		
PhD or equivalent in relevant discipline		✓
UG degree in relevant discipline or equivalent qualification/experience	✓	
Membership of professional body		✓
Higher education teaching qualification or professional recognition (e.g. PGCert, FHEA or equivalent)	✓	
Experience/Knowledge		
Demonstrates depth and breadth of understanding of subject matter at a complex conceptual level	✓	
Experience of teaching at UG/PG level	✓	
Up to date knowledge of content and methods of teaching and /or supporting learning including the value and use of learning technologies	✓	
Skills		
Academic leadership	✓	
Excellent written and verbal communication skills including presentation skills	✓	
Excellent interpersonal skills, communication style and team working	✓	
Evidence of positive working relationships within the University, community, business and other partners	✓	
Attributes		
Commitment to excellence in teaching and to providing the highest quality experience for students	✓	
Commitment to working within professional and ethical codes of conduct	✓	